



**REGULARLY SCHEDULED MEETING**  
**WESTON CITY COUNCIL 7:30PM**  
**TUESDAY, FEBRUARY 11, 2020**

**WESTON CITY HALL**  
**301 MAIN STREET**  
**WESTON, TEXAS**

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**CALL MEETING TO ORDER**

**DETERMINATION OF QUORUM**

*At any time during an Open Public Meeting the Weston City Council may adjourn to a Closed Executive Session pursuant to Chapters 551 and 551.071 (Consultation with Attorney) of the Local Government Code.*

**CITIZEN COMMENT**

1. Citizens are invited to speak for up to three minutes on any subject of which the City of Weston has authority. However, no discussion or action, by law, may be taken on the topic unless the item is on the agenda or until properly posted on a future agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

**CONSENT AGENDA**

By law, these items consist of non-controversial or "housekeeping" items. Items may be considered individually by any Council member making such a request prior to a motion and vote on the Consent Agenda items.

2. Consider and act upon minutes of the January 14, 2020 meeting
3. Consider and act upon financial report for January 2020

**GENERAL**

4. Consider and act upon an Ordinance reducing the speed limit to 15 MPH on Chicken, North, and Short Streets, Weston Creek Court and Weston Creek Trail.
5. Consider and act upon adopting a Resolution establishing an updated written policy for rental of the Weston Community Center in order to raise the rental fee from \$75 to \$100.
6. Discussion regarding the possible expansion of the Special Residential Revitalization (SRR) area
7. Outbrief by Mayor Marischen on the Weston Wastewater Treatment Plant Systems Requirement Review
8. Update by Councilmember Whitworth regarding the Beautification and Historical Designation Teams
9. Council and Mayor Comments - Announcements regarding local/regional civic and charitable events, commendation of citizens, acknowledgement of meeting attendees, traffic issues, awards, staff recognition, birthdays, condolences, upcoming meetings, and Council requests for items to be placed on upcoming agendas.

**ADJOURN**

"I, the undersigned authority, do hereby certify that this meeting notice was posted on the bulletin board at Weston City Hall, a place convenient and readily accessible to the general public at all times, as well as on the bulletin board at Weston Community Center, and said notice was posted on **February 6, 2020 at 2:00 p.m.** and remained so posted continuously for at least 72 hours prior to the scheduled time of said meeting.

Susan M Coffey, City Secretary

**RULES OF COURTESY**

City Council meetings bring together citizens of many varied interests and ideas. To insure fairness and orderly meetings, the City Council asks that all cellular phones or audible beepers be silenced while City Council is in session. All persons should refrain from private conversation, eating, drinking and smoking while in the Council Chamber. Citizens and other visitors attending City Council meetings shall observe the same rules of propriety, decorum and good conduct applicable to members of the City Council. No one shall delay or interrupt the proceedings, or refuse to obey the orders of the presiding officer.



**MINUTES**  
**REGULARLY SCHEDULED MEETING**  
**WESTON CITY COUNCIL 7:30PM**  
**TUESDAY, JANUARY 14, 2020**

WESTON CITY HALL  
301 MAIN STREET  
WESTON, TEXAS

---

**CALL MEETING TO ORDER 730PM**

**DETERMINATION OF QUORUM**

*At any time during an Open Public Meeting the Weston City Council may adjourn to a Closed Executive Session pursuant to Chapters 551 and 551.071 (Consultation with Attorney) of the Local Government Code.*

**CITIZEN COMMENT**

1. Citizens are invited to speak for up to three minutes on any subject of which the City of Weston has authority. However, no discussion or action, by law, may be taken on the topic unless the item is on the agenda or until properly posted on a future agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

**CONSENT AGENDA**

By law, these items consist of non-controversial or "housekeeping" items. Items may be considered individually by any Council member making such a request prior to a motion and vote on the Consent Agenda items.

2. Consider and act upon minutes of the December 10, 2019 meeting
3. Consider and act upon financial report for December 2019

Motion to accept by CM Decker  
Second by CM Deal  
For 5 Against 0

**GENERAL**

4. Consider and act upon an Ordinance reducing the speed limit to 15 MPH on Chicken, North, Short, and South Streets and Weston Creek Court and Weston Creek Trail.

Motion to accept by CM Tingle  
Motion fails

Motion to table until the February Council meeting by CM Decker  
Second by CM Tingle  
For 5 Against 0

5. Consider and act upon a request from the Mayor to send out a Request for Qualification (RFQ) for a new city Attorney

Motion to accept with the stipulation of a minimum of five years municipal experience by CM Tingle  
Second by CM Whitworth  
For 5 Against 0

6. Update regarding progress of the waste water treatment plant
7. Closure of request for reserved parking on Main Street
8. Presentation of the Mayor's 2020 Goals
9. Council and Mayor Comments - Announcements regarding local/regional civic and charitable events, commendation of citizens, acknowledgement of meeting attendees, traffic issues, awards, staff recognition, birthdays, condolences, upcoming meetings, and Council requests for items to be placed on upcoming agendas.

**ADJOURN 830PM**

Respectfully Submitted,

Susan M Coffer, City Secretary

02/05/20

**City of Weston**  
**Balance Sheet**  
As of January 31, 2020

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	<u>Jan 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
001 · Bank of Texas (Checking)	60,752.63
002 · Bank of Texas (Investment)	271,760.63
003 · Bank of Texas (CIP)	50,006.21
006 · Petty Cash	127.91
	<hr/>
<b>Total Checking/Savings</b>	382,647.38
	<hr/>
<b>Total Current Assets</b>	382,647.38
	<hr/>
<b>TOTAL ASSETS</b>	<b>382,647.38</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**City of Weston**  
**Profit & Loss**  
 January 2020

	Jan 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>810 · TAXES</b>	
810-01 · Property Tax	38,115.84
810-02 · Sales Tax	878.47
<b>Total 810 · TAXES</b>	38,994.31
<b>829 · FEES AND OTHER CHARGES</b>	
829-01 · Community Center Rental	-100.00
<b>Total 829 · FEES AND OTHER CHARGES</b>	-100.00
<b>830 · PLANNING AND DEVELOPMENT</b>	
830-01 · PLATTING	325.00
830-04 · PERMITS	140.00
<b>Total 830 · PLANNING AND DEVELOPMENT</b>	465.00
<b>850 · INTEREST FROM INVESTMENTS</b>	13.63
<b>Total Income</b>	39,372.94
<b>Gross Profit</b>	39,372.94
<b>Expense</b>	
<b>100 · SALARY &amp; WAGES</b>	2,840.50
<b>200 · PAYROLL TAXES</b>	220.14
<b>300 · SUPPLIES AND MATERIALS</b>	
320 · Office Equip & Furnishings	307.00
340-01 · Building Materials (CH)	44.75
<b>Total 300 · SUPPLIES AND MATERIALS</b>	351.75
<b>400 · REPAIR &amp; MAINTENANCE</b>	
400-01 · Building R&M (CH)	190.00
400-02 · Building R&M (CC)	50.00
410-01 · Mowing	240.00
410-02 · ROW Maintenance	50.00
450 · Signs	65.07
400 · REPAIR & MAINTENANCE - Other	5.30
<b>Total 400 · REPAIR &amp; MAINTENANCE</b>	600.37
<b>460 · UTILITIES</b>	
461 · Electric	380.54
463 · Water	46.21
465 · Trash Service	24.00
466 · Telephone	173.59
467 · Internet Services	
467-01 · Webmail Google	48.00
467-02 · Website Hosting	1,000.00
<b>Total 467 · Internet Services</b>	1,048.00
<b>Total 460 · UTILITIES</b>	1,672.34
<b>500 · SERVICES AND CHARGES</b>	
520 · Postage/Box Rental	55.00
525 · Training & Education (Training & Education)	100.84
500 · SERVICES AND CHARGES - Other	2.95
<b>Total 500 · SERVICES AND CHARGES</b>	158.79
<b>590 · PROFESSIONAL SERVICES</b>	
590-07 · Animal Control	1,250.00
<b>Total 590 · PROFESSIONAL SERVICES</b>	1,250.00
<b>Total Expense</b>	7,093.89

City of Weston  
**Profit & Loss**  
January 2020

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	<u>Jan 20</u>
Net Ordinary Income	<u>32,279.05</u>
Net Income	<u><u>32,279.05</u></u>

1:54 PM

02/05/20

Cash Basis

**City of Weston**  
**Profit & Loss Detail**  
**January 2020**

Type	Date	Name	Memo	Original Amount	Paid Amount
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>810 · TAXES</b>					
<b>810-01 · Property Tax</b>					
Deposit	01/15/2020	Collin County Tax ...	Property Tax	38,115.84	38,115.84
Total 810-01 · Property Tax					38,115.84
<b>810-02 · Sales Tax</b>					
Deposit	01/08/2020	Texas Comptroller	Sales Tax	878.47	878.47
Total 810-02 · Sales Tax					878.47
Total 810 · TAXES					38,994.31
<b>829 · FEES AND OTHER CHARGES</b>					
<b>829-01 · Community Center Rental</b>					
Check	01/06/2020	Terrell, Elisa	Community Center Checks	-100.00	-100.00
Total 829-01 · Community Center Rental					-100.00
Total 829 · FEES AND OTHER CHARGES					-100.00
<b>830 · PLANNING AND DEVELOPMENT</b>					
<b>830-01 · PLATTING</b>					
Invoice	01/08/2020	Biehunko, Matthew	Minor/Record/Re-Plat/Amending	325.00	325.00
Total 830-01 · PLATTING					325.00
<b>830-04 · PERMITS</b>					
Invoice	01/08/2020	Biehunko, Matthew	Building Permit - Accessory Building >120SF	50.00	50.00
Sales Receipt	01/08/2020	Ramer, Jake	Contractor Registration	75.00	75.00
Sales Receipt	01/28/2020	ABR Electric:1065 ...	Building Permit - Electrical	15.00	15.00
Total 830-04 · PERMITS					140.00
Total 830 · PLANNING AND DEVELOPMENT					465.00
<b>850 · INTEREST FROM INVESTMENTS</b>					
Deposit	01/31/2020		Interest	2.12	2.12
Deposit	01/31/2020		Interest	11.51	11.51
Total 850 · INTEREST FROM INVESTMENTS					13.63
Total Income					39,372.94
Gross Profit					39,372.94
<b>Expense</b>					
<b>100 · SALARY &amp; WAGES</b>					
Paycheck	01/09/2020	Susan M Coffe		701.50	701.50
Paycheck	01/16/2020	Susan M Coffe		690.00	690.00
Paycheck	01/16/2020	Susan M Coffe		46.00	46.00
Paycheck	01/23/2020	Susan M Coffe		690.00	690.00
Paycheck	01/30/2020	Susan M Coffe		713.00	713.00
Total 100 · SALARY & WAGES					2,840.50
<b>200 · PAYROLL TAXES</b>					
Paycheck	01/09/2020	Susan M Coffe		0.70	0.70
Paycheck	01/09/2020	Susan M Coffe		43.49	43.49
Paycheck	01/09/2020	Susan M Coffe		10.17	10.17
Paycheck	01/16/2020	Susan M Coffe		0.74	0.74
Paycheck	01/16/2020	Susan M Coffe		45.63	45.63
Paycheck	01/16/2020	Susan M Coffe		10.67	10.67
Paycheck	01/23/2020	Susan M Coffe		0.69	0.69
Paycheck	01/23/2020	Susan M Coffe		42.78	42.78
Paycheck	01/23/2020	Susan M Coffe		10.01	10.01
Paycheck	01/30/2020	Susan M Coffe		0.71	0.71
Paycheck	01/30/2020	Susan M Coffe		44.21	44.21
Paycheck	01/30/2020	Susan M Coffe		10.34	10.34
Total 200 · PAYROLL TAXES					220.14
<b>300 · SUPPLIES AND MATERIALS</b>					
<b>320 · Office Equip &amp; Furnishings</b>					
Check	01/21/2020	Staples	Essentials by Balt Mobile Magnetic Dry-Erase Whiteboard, Anodized Alu...	307.00	307.00
Total 320 · Office Equip & Furnishings					307.00
<b>340-01 · Building Materials (CH)</b>					
Check	01/08/2020	Terrell, James (V)	Ramp painting materials	44.75	44.75

**City of Weston**  
**Profit & Loss Detail**  
**January 2020**

Type	Date	Name	Memo	Original Amount	Paid Amount
		Total 340-01 · Building Materials (CH)			44.75
		Total 300 · SUPPLIES AND MATERIALS			351.75
		<b>400 · REPAIR &amp; MAINTENANCE</b>			
		<b>400-01 · Building R&amp;M (CH)</b>			
Check	01/27/2020	Terrell, Elisa	Cleaning after pest control	80.00	80.00
Bill	01/30/2020	R&R Pest Control	Pest Control Initial Spray/Dust	110.00	110.00
		Total 400-01 · Building R&M (CH)			190.00
		<b>400-02 · Building R&amp;M (CC)</b>			
Check	01/08/2020	Terrell, James (V)	Ramp painting labor	50.00	50.00
		Total 400-02 · Building R&M (CC)			50.00
		<b>410-01 · Mowing</b>			
Check	01/07/2020	A Cut Above	Dec 2019 Turf Contract	120.00	120.00
Check	01/16/2020	A Cut Above	Jan 2020 Turf Contract	120.00	120.00
		Total 410-01 · Mowing			240.00
		<b>410-02 · ROW Maintenance</b>			
Check	01/07/2020	A Cut Above	Dec 2019 Turf Contract	25.00	25.00
Check	01/16/2020	A Cut Above	Jan 2020 Turf Contract	25.00	25.00
		Total 410-02 · ROW Maintenance			50.00
		<b>450 · Signs</b>			
Check	01/21/2020	RoadTrafficSigns.c...	To FM455 arrow sign	33.19	33.19
Check	01/21/2020	RoadTrafficSigns.c...	Street Sign Brackets	14.95	14.95
Check	01/21/2020	RoadTrafficSigns.c...	Freight & Shipping	16.93	16.93
		Total 450 · Signs			65.07
		<b>400 · REPAIR &amp; MAINTENANCE - Other</b>			
Check	01/16/2020	AT&T Telephone	Siren sim card	5.30	5.30
		Total 400 · REPAIR & MAINTENANCE - Other			5.30
		Total 400 · REPAIR & MAINTENANCE			600.37
		<b>460 · UTILITIES</b>			
		<b>461 · Electric</b>			
Check	01/06/2020	GCEC	Electric Siren	36.05	36.05
Check	01/06/2020	GCEC	Electric Street Lights	220.75	220.75
Check	01/06/2020	GCEC	Electric CC	33.94	33.94
Check	01/06/2020	GCEC	Electric CH	89.80	89.80
		Total 461 · Electric			380.54
		<b>463 · Water</b>			
Bill	01/23/2020	Weston Water Sup...	Water CH	22.95	22.95
Bill	01/23/2020	Weston Water Sup...	Water CC	23.26	23.26
		Total 463 · Water			46.21
		<b>465 · Trash Service</b>			
Check	01/10/2020	Cain's Trash Rem...	Trash	24.00	24.00
		Total 465 · Trash Service			24.00
		<b>466 · Telephone</b>			
Check	01/15/2020	Verizon	Telephone City Hall	71.45	71.45
Check	01/16/2020	AT&T Telephone	Telephone Siren-Landline	74.83	74.83
Check	01/30/2020	AT&T Telephone	Telephone Siren-Prepaid	27.31	27.31
		Total 466 · Telephone			173.59
		<b>467 · Internet Services</b>			
		<b>467-01 · Webmail Google</b>			
Check	01/05/2020	Google	Web Cloud/Email	48.00	48.00
		Total 467-01 · Webmail Google			48.00
		<b>467-02 · Website Hosting</b>			
Bill	01/30/2020	ezTask.com, Inc.	Website Hosting	1,000.00	1,000.00
		Total 467-02 · Website Hosting			1,000.00
		Total 467 · Internet Services			1,048.00
		Total 460 · UTILITIES			1,672.34

1:54 PM

02/05/20

Cash Basis

**City of Weston**  
**Profit & Loss Detail**  
**January 2020**

Type	Date	Name	Memo	Original Amount	Paid Amount
<b>500 · SERVICES AND CHARGES</b>					
<b>520 · Postage/Box Rental</b>					
Check	01/30/2020	USPS		55.00	55.00
	Total 520 · Postage/Box Rental				55.00
<b>525 · Training &amp; Education (Training &amp; Education)</b>					
Check	01/30/2020	Dominos Pizza	Lunch for WWTP Review	100.84	100.84
	Total 525 · Training & Education (Training & Education)				100.84
<b>500 · SERVICES AND CHARGES - Other</b>					
Check	01/06/2020	Cash	Petty Cash ATM Fee	2.95	2.95
	Total 500 · SERVICES AND CHARGES - Other				2.95
	Total 500 · SERVICES AND CHARGES				158.79
<b>590 · PROFESSIONAL SERVICES</b>					
<b>590-07 · Animal Control</b>					
Bill	01/30/2020	Collin County Trea...	2Q20 Animal Control	625.00	625.00
Bill	01/30/2020	Collin County Trea...	2Q20 Animal Sheltering	625.00	625.00
	Total 590-07 · Animal Control				1,250.00
	Total 590 · PROFESSIONAL SERVICES				1,250.00
	Total Expense				7,093.89
	Net Ordinary Income				32,279.05
	<b>Net Income</b>				<b>32,279.05</b>



## **ORDINANCE NO. 2020-02-01**

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**AN ORDINANCE OF THE CITY OF WESTON, COLLIN COUNTY, TEXAS, ALTERING THE PRIMA FACIE SPEED LIMITS ESTABLISHED FOR VEHICLES UNDER THE PROVISIONS OF TRANSPORTATION CODE, SECTION 545.356 UPON CHICKEN STREET, NORTH STREET, SHORT STREET, WESTON CREEK COURT AND WESTON CREEK TRAIL OR PARTS THEREOF, WITHIN THE INCORPORATED LIMITS OF THE CITY OF WESTON, AS SET OUT IN THIS ORDINANCE, AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED TWO-HUNDRED DOLLARS (\$200.00) FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR CUMULATIVE REPEALER, SEVERABILITY, SAVINGS AND PUBLICATION CLAUSES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Section 545.356 of the Texas Transportation Code, provides that whenever the governing body of the City shall determine upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than is reasonable or safe under the conditions found to exist at any intersection or other place or upon any part of a street or highway within the city, taking into consideration the width and condition of the pavement and other circumstances on such portion of said street or highway, as well as the usual traffic thereon, said governing body may determine and declare a reasonable and safe prima facie speed limit thereat or thereon by the passage of an ordinance, which shall be effective when appropriate signs giving notice thereof are erected at such intersection or other place of part of the street or highway.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTON, TEXAS, THAT:**

### **SECTION 1 PRIMA FACIE SPEED LIMITS ESTABLISHED**

Upon the basis of an engineering and traffic investigation heretofore made as authorized by the provisions of Transportation Code, Section 545.356, the following prima facie speed limits hereafter indicated for vehicles on the below named streets are hereby determined and declared to be reasonable and safe; and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highway, or parts thereof, described as follows:

a. That from and after the date of the passage of this speed zone ordinance, no motor vehicle shall be operated along and on the following streets within the corporate limits of the City of Weston in excess of a speed of 15 miles per hour (MPH):

Chicken Street  
North Street  
Short Street

Weston Creek Court  
Weston Creek Trail

### **SECTION 2 SIGNS AUTHORIZED**

The Mayor of the City of Weston is hereby authorized to cause to be erected, appropriate signs indicating such speed zones.

### **SECTION 3 PENALTY**

Any person, firm or corporation who shall violate any of the provisions of this article or who shall fail to comply with any provisions hereof shall be guilty of a misdemeanor and upon conviction, shall be subject to a fine not to exceed two-hundred dollars (\$200.00), and each day that such violation continues shall constitute a separate offense and shall be punishable accordingly.

# ORDINANCE NO. 2020-02-01

## SECTION 3 PUBLICATION IN OFFICIAL NEWSPAPER

The City Secretary of the City of Weston is hereby directed to publish this ordinance or its caption and penalty in the official City newspaper as required by Section 52.011 of the Texas Local Government Code.

## SECTION 4 CUMULATIVE REPEALER CLAUSE

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances, or parts thereof, in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such other Ordinances on the date of adoption of this Ordinance shall continue to be governed by the provisions of such Ordinance and for that purpose the Ordinance shall remain in full force and effect

## SECTION 5 PROVISIONS SEVERABLE

It is hereby declared to be the intention of the City Council that the phrases, clauses, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

## SECTION 6 SAVINGS CLAUSE

All rights and remedies of the City of Weston are expressly saved as to any and all violations of the provisions of any ordinance that has accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

## SECTION 7 EFFECTIVE DATE

This Ordinance shall be in full force and effect once appropriate signs giving notice thereof are erected at such intersection or other place of part of the street or highway and published in the City's Official Newspaper, as provided by law, and it is so ordained.

**PASSED AND APPROVED** by Council this, the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVE

\_\_\_\_\_  
Jim Marischen, Mayor

ATTEST

\_\_\_\_\_  
Susan Coffey, City Secretary

**RESOLUTION NO. 2020-02-01**

**A RESOLUTION OF THE CITY OF WESTON, COLLIN COUNTY, TEXAS, ADOPTING A WRITTEN POLICY FOR RENTAL OF THE WESTON COMMUNITY CENTER; ESTABLISHING A RENTAL FEE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Weston, Texas is a Type A general-law municipality located in Collin County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the Weston City Council acknowledges the Community Center serves as an important meeting place for both community and other events; and

**WHEREAS**, the City allows certain Weston Not-for-Profit organizations use of the Community Center at no charge, subject to availability; and

**WHEREAS**, the City charges for the rental of the Community Center for individuals or groups without a Not-for-Profit status.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTON, TEXAS:**

**SECTION 1  
FUTURE RENTAL DENIAL**

The Mayor may authorize the City Secretary to deny an individual or organization the right to future rentals of the Community Center due to damage incurred or the total loss of their cleaning deposit.

**SECTION 2  
RENTAL FEE SCHEDULE**

Full Day Rental	<del>\$75</del> <u>100</u>
<u>Weston</u> Registered Not-for-Profit Groups Full Day Rental	No Charge
Refundable Deposit (ALL Rentals)	\$50

**SECTION 3  
EFFECTIVE DATE**

This Resolution shall be effective February 11, 2020.

**ADOPTED by Council this, the \_\_\_\_\_ day of \_\_\_\_\_, 2020.**

APPROVE

\_\_\_\_\_  
Jim Marischen, Mayor

ATTEST

\_\_\_\_\_  
Susan M Coffey, City Secretary